

Unadilla Valley Central School



District-Wide School Safety Plan 2020-2021

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UNADILLA VALLEY CENTRAL SCHOOL
 DISTRICT-WIDE SCHOOL SAFETY PLAN
 PROJECT SAVE
 (Safe Schools Against Violence in Education)

Commissioner’s Regulation 155.17

INTRODUCTION

Emergencies and violent incidents in school districts are critical issues that must be addressed in an expeditious and effective manner. Districts are required to develop a district-wide school safety plan designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of the district with local and county resources in the event of such incidents or emergencies. The district-wide plan is responsive to the needs of all schools within the district and is consistent with the more detailed emergency response plans required at the school building level. Districts stand at risk from a wide variety of acts of violence, natural, and manmade disasters. To address these threats, the State of New York has enacted the Safe Schools Against Violence in Education (SAVE) law. Project SAVE is a comprehensive planning effort that addresses prevention, response, and recovery with respect to a variety of emergencies in each school district and its schools.

The Unadilla Valley Central School District supports the SAVE Legislation. The School District Superintendent encourages and advocates on-going district-wide cooperation and support of Project SAVE.

SECTION I: GENERAL CONSIDERATIONS AND PLANNING GUIDELINES

A. Purpose

This Unadilla Valley District-wide School Safety Plan was developed pursuant to Commissioner’s Regulation 155.17. Upon the recommendation of the School District Superintendent, the Board of Education appointed a District-wide School Safety Team and charged it with the development and maintenance of the District-wide School Safety Plan.

B. Identification of School Teams

Unadilla Valley has created a District-wide School Safety Team including the following positions:

School Board Member	Vicki Gregory
Administrator	Kathleen Hansen, Brenton Taylor, Stephanie Cooper, Robert Mackey, Kim Murray
Parent	Megan Tumilowicz
School Safety Personnel	Gina Russo
Other School Personnel	William Beadle, Jessica Stratton, Robin Mahoney, Sharon White, Wayne Tilley, Kevin Nial, Stephanie Fisher, Michael Anson, Brenda Thall

C. Concept of Operations

- This District-wide School Safety Plan shall be directly linked to the Building-level Emergency Response Plan for the K-12 School building of the Unadilla Valley School District. This District-wide School Safety Plan will guide in the development and implementation of the Building-level Emergency Response Plan.
- In the event of an emergency or violent incident, the initial response will be by the School Emergency Response Team.
- Upon the activation of the School Emergency Response Team, the District Superintendent or his/her designee will be notified and, where appropriate, local emergency officials will also be notified.
- Emergency response actions including Post-incident Response may be supplemented by County and State resources through existing protocols.

D. Plan Review and Public Comment

- This plan shall be reviewed and maintained by the District-wide School Safety Team and reviewed on an annual basis on or before July 1 of each year.
- Pursuant to Commissioner's Regulation 155.17 (e)(3), this plan will be made available for public comment 30 days prior to its adoption. The initial district-wide and building-level plans must be formally adopted by the Board of Education after at least one public hearing that provides for the participation of school personnel, parents, students and any other interested parties.
- While linked to the District-wide School Safety Plan, the Building level Emergency Response Plan is confidential and shall not be subject to disclosure under Article 6 of the Public Officers Law or any other provision of law, in accordance with Education Law Section 2801-a.
- Full copies of the District-wide School Safety Plan and any amendments will be submitted to the New York State Education Department within 30 days of adoption. Building-level Emergency Response Plans will be supplied to both local and State Police within 30 days of adoption.

SECTION II: GENERAL EMERGENCY RESPONSE PLANNING

A. Identification of sites of potential emergency

The District has established the identification of potential sites and the internal and/or external hazards that may be present in them. These are developed in coordination with the local Emergency Management Office, the New Berlin and South New Berlin Fire Departments the Chenango County Sheriff and the New York State Police law enforcement agencies.

Appendix 4 lists the potential emergencies at Unadilla Valley.

B. Actions in response to an emergency

Multi-Hazard Response

Unadilla Valley has identified the following general response actions to emergency situations. These actions include school cancellation, early dismissal, evacuation, and sheltering. The Building-level Emergency Response Plan includes identification of specific procedures for each action depending upon the emergency.

Emergencies include, but are not limited to:

Threats of Violence	Intruder
Hostage/Kidnapping	Explosion/Bomb Threat
Natural/Weather Related	Hazardous Material
Civil Disturbance	Biological
School Bus Accident	Radiological
Gas Leak	Epidemic
Medical Emergencies	Fire
Structural Damage	Building System Failure
Others as determined by the Building-level School Safety Team	

The district recognizes that response protocols are important for each emergency listed, and Building Level Plans contain those protocols.

Specific response protocols for Hostage/Kidnapping, Intruder and Bomb Threats are included in this Plan in Appendix 6.

C. District resources and personnel available for use during an emergency

Unadilla Valley commits the full inventory of its resources to be available for use during an emergency. Utilization of these resources will be in line with the Building-level Emergency Response Plans and as deemed appropriate by the Incident Command Team.

Specific personnel and resources available are identified in the Building-level Emergency Response Plans, and in Appendix 5 of this document.

D. Procedures to coordinate the use of school district resources during emergencies

Unadilla Valley uses the Incident Command System model for emergency actions. The Incident Command structure is detailed in Appendix 4 of this document.

In building-level emergencies, the administrator in charge or his/her designee will act as the initial Incident Commander. The Incident Commander is authorized to activate such resources and personnel as are appropriate to the incident. The Incident Commander is empowered to render such decisions as may be necessary in keeping with the response actions as identified in the Building-level Emergency Response Plan. Building-level Incident Command staff are identified in the Building-level Emergency Response Plans.

E. Annual multi-hazard school training for staff and students

Unadilla Valley will conduct annual training for both staff and students in school safety issues. District level training may consist of classroom activities, general assemblies, tabletop exercises, full-scale drills or other appropriate actions to increase the awareness and preparedness of staff and students. Appendix 3 will include specific training modules at the various Unadilla Valley sites.

Fire drills are conducted with the advice and assistance of the New Berlin Fire Department while other hazard drills are coordinated with the New York State Police, Chenango County Emergency Management Office and Chenango County Sheriff's department. Upon completion of the drills, evaluation sessions are held with all participating agencies and school officials participating in an evaluation of the process and conduct of the drill. Based upon this discussion, both this plan and the Building Level Plans may be revised to reflect observations collected.

Training for students occurs on an annual basis and includes, but is not limited to:

- Go home early drill
- Fire prevention week
- 8 Fire drills, 4 Lockdown drills (8 before December 1 each year)
- Bus evacuation drills

F. Hall Monitors and other school safety personnel

Staff members are asked to monitor hallways and other common areas (i.e. cafeterias, gymnasiums, exterior recreation areas) during times of student occupancy. These staff members are given basic training in observation of students and basic security considerations including, but not limited to, visitor procedures, identification of basic threatening behavior and procedures to report potential problems during the opening day Superintendent’s Day activities each year. Training in security topics is reinforced during subsequent Superintendent Conference Days during the school year.

G. Implementation of School Security

The following building security measures are taken at Unadilla Valley;

- Signs are posted indicating that parents and visitors must report to the appropriate office to sign in
- Access to student occupied areas is only via the elementary school, high school or district office.
- Staff are trained to challenge suspicious persons encountered in buildings
- Building Entrance security is maintained throughout the day, with staff members asked to check egress doors near their assigned areas to insure that doors are secured against unwarranted entry by non-authorized persons during the school day. Exterior doors not adjacent to either of the 3 offices are locked after 8:30 every morning.
- The services of canines to randomly search for drugs and/or weapons is available as needed through the Troop C headquarters of the New York State Police, Chenango County Sheriffs, New Berlin Police Department
- Fire doors are closed to prevent access to remote areas of the building during after-hours events (open swim, gym activities, auditorium events, etc.)

SECTION III: RESPONDING TO THREATS AND ACTS OF VIOLENCE

A. Policies and procedures for responding to implied or direct threats of violence or acts of violence by students, teachers, other school personnel and visitors to the school

Unadilla Valley has enacted various policies and procedures dealing with violence. These policies and procedures deal with the safety of the school community as well as the range of discipline of those making the threat or committing the act of violence and are included herein as Appendix 2 of this document and further detailed in the Unadilla Valley Code of Conduct. During development of the Code of Conduct, the committee considered adoption of a zero tolerance policy toward acts of school violence and decided that such a policy was not appropriate at this time.

The Unadilla Valley Central School District has been involved with the United States Secret Service Threat Assessment program, having participated in training in this

subject through seminars given by the Secret Service, the New York State Police and the Delaware-Chenango-Madison-Otsego BOCES. Appendix 8 of this document outlines the basics of threat assessment that is utilized at the Unadilla Valley Central School District in its attempt to deal appropriately with threats of violent action received by the district.

The District Incident Command Team, as shown in Appendix 4 of this document, will be mobilized to the fullest extent necessary to deal with the command and control of incidents at the District.

B. Response Protocols

The District recognizes that appropriate response to emergencies varies greatly depending upon the actual threat or act as well as the magnitude of such emergency. The Building Level Emergency Response Plan details the appropriate response to such emergencies. These plans were developed with, but not restricted to the following protocols:

<ul style="list-style-type: none"> • Identification of decision makers 	<ul style="list-style-type: none"> • Procedures to notify parents
<ul style="list-style-type: none"> • Plans to safeguard students and staff 	<ul style="list-style-type: none"> • Procedures to notify media
<ul style="list-style-type: none"> • Procedures for transportation, if necessary 	<ul style="list-style-type: none"> • Debriefing procedures

After taking these items into consideration, the district has developed specific protocols for response. These protocols are detailed in Appendix 6 of this document

C. Policies and procedures for contacting appropriate law enforcement officials in the event of a violent incident

Unadilla Valley recognizes the importance of law enforcement involvement as quickly as possible at the outset of violent incidents. Law enforcement officials will be contacted at the direction of the Incident Commander in line with the Building Level Emergency Response Plan, and will be requested based upon the "closest response agency" concept to ensure that the response to the incident is as timely as possible. In Chenango County, dispatch of emergency response agencies (law enforcement from State, County and local agencies, fire departments, emergency medical and emergency management) is centralized through the Chenango County Sheriff's Department dispatch center. 911 is dialed from both cellular and landline telephones to secure the dispatch of all emergency agencies.

D. Policies and procedures to contact parents, guardians or persons in parental relation to the students in the event of a violent incident or an early dismissal

Unadilla Valley will contact appropriate districts, parents, guardians or persons in parental relation to the students via telephone contact, media release, or other appropriate means in the event of a violent incident or early dismissal. Conditions requiring such notification are outlined in the Building-level Emergency Response Plan. As a general rule, parents or persons in parental control will be contacted as soon as possible by the district, and at the order of the Incident Commander. Such contact will be performed via the most expedient manner and may utilize staff members activating a telephone tree to contact parents.

E. Protective Action Options

The District recognizes that appropriate response to emergencies varies greatly. School cancellation, early dismissal, evacuation and sheltering are the protective

action options that the Building-Level School Safety Team, in cooperation with local emergency responders, have included in the Building-Level Emergency Response Plan. Appendix 6 describes the Protective Action Options.

SECTION IV: COMMUNICATION WITH OTHERS

A. Obtaining assistance during emergencies from emergency services organizations and local government agencies

During emergencies, local government agencies, including emergency services, can be obtained via the local emergency management office or through the local emergency communication center. Both public agencies are contacted by dialing “911”. The Incident Commander will authorize the procurement of these agencies.

B. Procedures for Obtaining Advice and Assistance from Local Government Officials

Unadilla Valley Central School is anxious to utilize the expertise of local governmental officials during the planning and development of emergency procedures. Local officials are contacted for their guidance as outlined on the tables below.

The Incident Commander will contact the Chenango County Emergency Services Office in accordance with Article 2-B of the Executive Law- Disaster Preparedness for advice and assistance as required during an emergency.

<i>Agency</i>	<i>Type of Assistance</i>	<i>How to Contact</i>
<i>New Berlin and South New Berlin Fire Departments</i>	<i>Evacuation planning; Fire hazard identification; Fire safety education</i>	<i>(607) 847-6575 (607) 859-2400</i>
<i>Chenango County Emergency Management Office</i>	<i>Hazardous Materials Incidents, Weather Emergencies</i>	<i>(607)334-3728</i>
<i>Chenango County Sheriff Otsego County Sheriff</i>	<i>Motor Vehicle Accidents,</i>	<i>(607) 334-2000 (607)547-4273</i>
<i>NYS Police</i>	<i>Hostage Situations, Drug and Alcohol, Terrorism, Incident Command Training</i>	<i>(607) 334-3296 (Norwich) (607) 561-7400 (Sidney)</i>
<i>New Berlin Police</i>	<i>Motor Vehicle Accidents, Building Security</i>	<i>(607) 847-8900</i>

C. A system for informing all educational agencies within a school district of a disaster

Unadilla Valley will notify any appropriate educational agencies within its boundaries as well as adjacent to its boundaries in the case of a disaster that would affect any of these agencies. The Incident Commander will determine the extent of notification and delegate its delivery. Notification will be made via FAX, email or telephone. Appendix 9 lists names and contact numbers of educational agencies within the Unadilla Valley Central School District, and any educational agencies that routinely serve the district’s students.

D. Unadilla Valley will maintain certain information about each educational agency located in the school district

At a minimum, the Building-level Emergency Response Plan will include the following information:

- School population
- Number of staff,
- Transportation needs, and
- Telephone numbers of key officials of each such educational agency

Appendix 1 includes information as noted above.

SECTION V: PREVENTION AND INTERVENTION STRATEGIES

A. Policies and procedures for the dissemination of informative materials

Unadilla Valley is committed to the use of the interpersonal violence prevention education package for grades kindergarten through twelve, when available and where applicable.

Pamphlets and violence prevention information is distributed to staff members through email, interschool mail, and payroll stuffers at various times during the year. Violence prevention brochures are made available to parents during open houses. Students are offered materials in interpersonal violence prevention as a part of the regular course of study in various curricular areas and at assemblies during the school year.

B. Prevention and intervention strategies

Unadilla Valley continues to develop and investigate various strategies regarding violence prevention and intervention as addressed in our Professional Development Plan. Such strategies include annual training in violence prevention, intervention and identification techniques at Superintendent Conference Days, Project SAVE training for all staff members and other topics as may be defined during the year.

C. Strategies for improving communication among students, between students and staff and reporting of potentially violent incidents

Unadilla Valley recognizes communication to be a vital key in violence prevention and intervention in schools. As such, Unadilla Valley continues to develop and investigate various strategies regarding violence prevention and intervention. To this end, Unadilla Valley maintains or is exploring programs in the following areas:

- Non-violent conflict resolution training programs
- Peer mediation and youth courts
- Creating a forum or designating a mentor for students concerned with bullying or violence
- Youth run programs
- Establishing anonymous reporting mechanisms for school violence
- Others based on identified need

Section VI- Recovery

A. District Support for Buildings

All the district's manpower and resources will be available to one of our sites that have endured an emergency. Mental health counseling, building security and restoration will be items of primary focus. Response and recovery will be a District goal.

Besides building security and restoration, the strategies will also include damage assessment, relocation and continuation of the educational process. A post-incident crisis response critique, the notes from the Incident Command Team and lessons learned will be assessed. Plans to mitigate the likelihood of occurrence or impact, if the incident does occur again, will be reviewed. If possible, efforts will be made to improve district facilities resulting in them being more resistant to suffering similar or worse damage.

B. Disaster Mental Health Services

The Unadilla Valley Central School District understands how an emergency can have a major, traumatic effect on the wellbeing of students, staff and the community at large. The district will coordinate resources with Chenango County Mental Health Services and the Post-incident Crisis Response Team to help mitigate this impact.

APPENDICES

Appendix 1:

School buildings covered by the district-wide school safety plan with addresses of buildings, and contact names and telephone numbers for building staff

Building Name	Address	Contact Name	Telephone Number
Pre-K – 12	4238 State Highway 8, New Berlin, NY 13411	Robert Mackey, Supt. Kathleen Hansen, Principal Brenton Taylor, Deputy Su Stephanie Cooper, Dean Of Students	(607)847-7500 Ext 1131 (607)847-7500 Ext 4142 (607)847-7500 Ext 1104 (607)847-7500 Ext 1102
Bus Garage	4238 State Highway 8 New Berlin, NY 13411	Mike Anson Wayne Tilley	(607)847-7500 Ext 4701 (607)847-7500 Ext 1121

Population Statistics

Campus	Number of Staff	Number of Students
Pre-K – 12	145	805
Bus Garage	3 FT-17 PT	0

Transportation needs:

The district maintains a fleet of 26 vehicles approved for student transportation, broken down as follows:

- 1 All-Wheel Drive Chevrolet Traverse 6 passenger
- 1 Full-Sized Ford Van 7 passenger
- 4 Minivans Front Wheel Drive 6 passenger
- 1 Thomas 39 passenger bus
- 2 Thomas 30 passenger buses
- 19 Thomas 70 passenger buses

The Unadilla Valley Central School has adequate capacity to effectively transport 100% of its current student and staff population.

Appendix 2:

Policies dealing with violence on school property

Policy #3410 Code of Conduct on School Property

Policy #3430 Statewide Uniform Violent Incident Reporting System (UVIRS)

Policy #5670 School Safety Plans

Policy #6170 Fingerprinting of Prospective School Employees

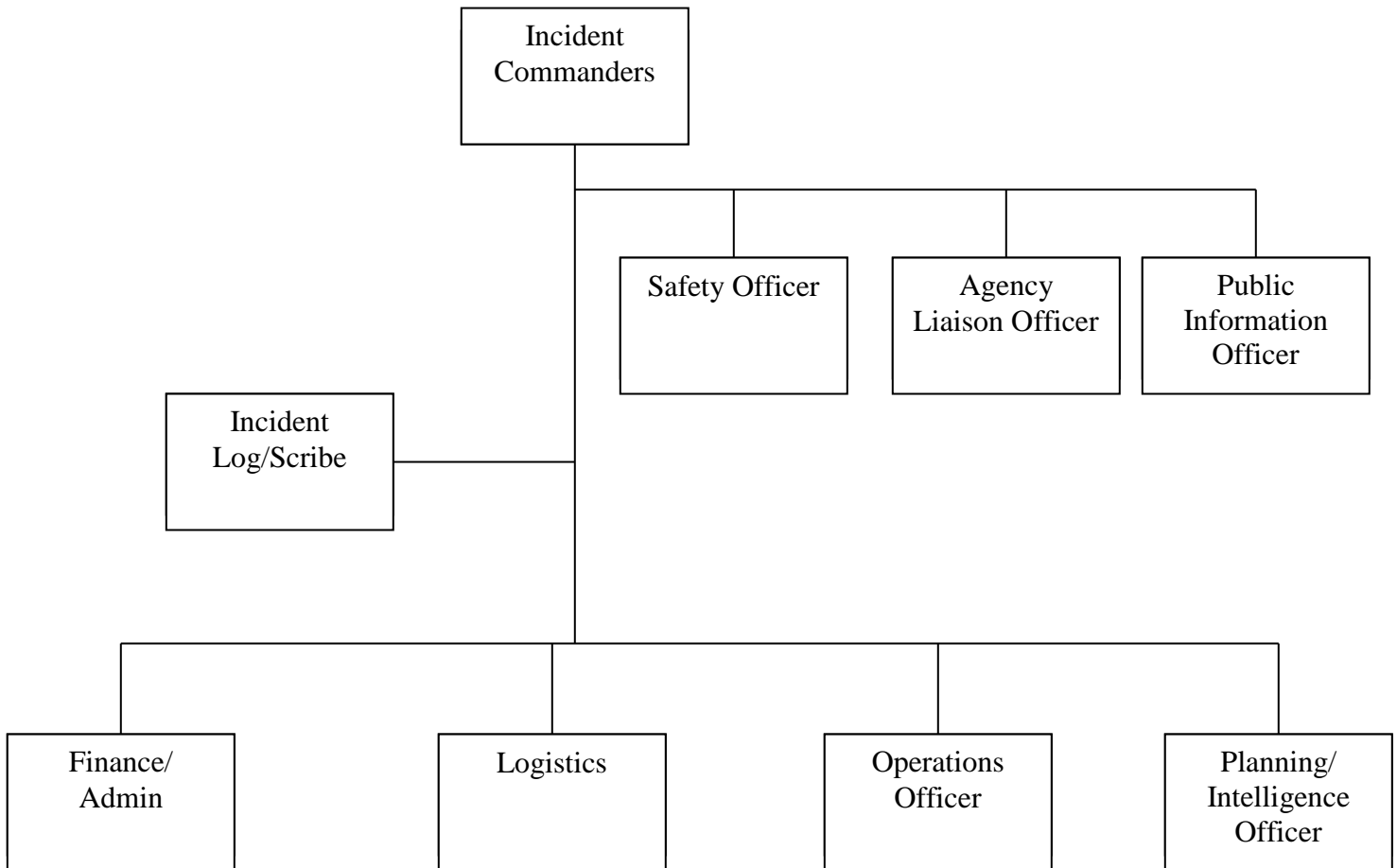
Policy #7312 Suspension of Students

Policy #7530 Child Abuse

Policy #7570 Safe Public School Choice Option to Student Who Are Victims of Violent Criminal Offense

Policy #8231 Civility, Citizenship and Character Education/Interpersonal Violence Prevention Education

Appendix 3:
Unadilla Valley Central School District
District Incident Command Structure



Staff Assignments:

Incident Commanders – Brenton Taylor, Kathleen Hansen, Kevin Nial

Operations Officer – William Beadle, Stephanie Fisher

Planning/Intelligence Officer – Brenton Taylor, Stephanie Cooper

Logistics – William Beadle, Stephanie Fisher

Finance/Administration – Wayne Tilley

Safety Officer – Kevin Nial, Bill Beadle (alternate)

Agency Liaison Officer – Sharon White, Stephanie Cooper (alternate)

Public Information Officer – Robert Mackey, Brenton Taylor & Kathleen Hansen (alternates)

Incident Log/Scribe – Valerie Doliver

Appendix 4:
Sites and potential emergencies

Site	Hazards
Pre-K – 12 Bus Garage	Athletic Fields, Storage Buildings, State Highway 8, Parking areas, Unadilla River, Residences around campus, woods and fields around campus

Appendix 5:

PROTECTIVE ACTION OPTIONS

A. Definitions of Protective Action Options

Early Dismissal meets the need to return students to their home schools, home and family as rapidly as possible.

Evacuation to a safe place requires that a building's inhabitants get out and go somewhere else. Evacuation may mean only going outside, away from the building and waiting for the danger to pass. In some circumstances, however, the nature of the emergency may demand that staff and students be transported and housed temporarily in some other building (shelter).

Sheltering may be internal or external. During conditions when the roads are closed or outside travel is extremely hazardous, sheltering internal to our buildings may be necessary. For Weather related (tornado, hurricane, severe storm etc.) internal sheltering, areas within the buildings are used. These areas include rooms and halls without glass windows, doors, or skylights. Gymnasiums, cafeterias and other spaces with wide free span roofs are NOT used. When evacuation from one of our buildings is deemed appropriate, but early dismissal is not, sheltering in other buildings on campus is used.

B. Introduction

Upon notification of an emergency, the Incident Commander will:

- Immediately take charge
- Alert the District Superintendent and/or Superintendent of Buildings & Grounds
- Activate the Building-level Emergency Response Team

C. Procedures of Protective Action Options

School Cancellation

- Monitor the situation - by the District Superintendent/Incident Commander or Designee
- Make Determination –by the District Superintendent/Incident Commander or Designee
- Contact the local media

Early Dismissal

- Monitor the situation - by the District Superintendent/Incident Commander or Designee
- If conditions warrant, close school- by the District Superintendent/Incident Commander or Designee
- Contact Transportation Supervisor to arrange transportation
- Contact local media to inform parents of early dismissal
- Set up an information center so that parents may make inquiries as to the situation
- Retain appropriate district personnel until all students have been returned home

Evacuations (before, during and after school hours)

- Determine the level of threat-by the District Superintendent/Incident Commander or Designee
- Contact the transportation Supervisor to arrange transportation
- Clear all evacuation routes and sites prior to evacuation
- Evacuate all staff and students to pre-arranged evacuation sites
- Where appropriate, facilities personnel will sweep the building to insure that staff, students and visitors have been safely evacuated
- Establish a command post
- All non-instructional staff shall report to the command post for direction and duties
- Account for all student and staff population. Report any missing staff or students to the Building/Program Administrator
- Make determination regarding early dismissal- by the District Superintendent/Incident Commander or Designee
- If determination was made to dismiss early, contact local media to inform parents of early dismissal
- Ensure adult supervision or continued school supervision/security
- Set up an information center so that parents may make inquiries as to the situation
- Student/visitor driver's identification will be taken as the vehicle exits the parking area
- If persons of parental relation pick up their students, they must sign them out
- Retain appropriate district personnel until all students have been returned home

Sheltering sites (internal and external)

- Determine the level of threat- by the District Superintendent/Incident Commander or Designee
- Determine location of sheltering depending on nature of incident
- Contact the transportation Supervisor to arrange transportation to external site- if needed
- Transport by foot or vehicle to external sheltering site- if needed
- Where appropriate, facilities personnel will sweep the building to insure that staff, students, visitors have been safely evacuated
- Establish a command post
- Account for all students and staff. Report any missing staff to or students to the Building/Program Administrator
- Determine other occupants in the building
- Make appropriate arrangements for human needs
- Take appropriate safety precautions
- Establish a public information officer to provide information and current status of the situation to parents and other inquiring parties
- If persons in parental relation pick up their students, they must sign them out
- Retain appropriate district personnel until all students have been returned home

Appendix 6:

Response Protocols to Specific Incidents

HOSTAGE

Response Action:

1. Identify hostage situation - first person on the scene.
2. Notify the building administrator.
3. Immediately notify police of the situation and follow their instructions - building administrator.
4. Inform superintendent of situation and actions taken -building administrator.
5. Upon arrival of police officials, implement the following response actions as necessary:
 - * isolate area of building involved
 - * notify parents or spouse
 - * public information statements
6. The police will determine the termination of the emergency.

BOMB THREAT

Response Action:

1. Upon receipt of a bomb threat by telephone:
 - a. Ask the following questions (refer to **Bomb Threat Information Sheet**):
 - * Where, specifically, is bomb located?
 - * When, exactly, is bomb set to go off?
 - * What materials are in the bomb?
 - * What does the bomb look like?
 - * Why is caller doing this?
 - * Who is caller?
 - b. Write down answers to the above.
 - c. Describe the caller's voice:
 - * Was it male or female?
 - * Was it young or old?
 - * Was the voice disguised or have an accent?
 - * Describe any background noises.
2. Notify building administrator.
3. Notify police and superintendent - building administrator.
4. Notify staff and students to evacuate the building - Building Administrator. **DO NOT MENTION "BOMB SCARE"!**
 - a. Use public address system, **NOT** the fire alarm.
 - b. Set a guard at each entrance of the building to prevent people from re-entering the building.
5. Upon arrival, advise police or fire department of situation and follow their instructions. Advise superintendent of their presence. Turn control of building over to them - building administrator.
 - a. Arrange with police to have medical assistance stand by in the event that a device is found.

Recovery Action:

1. Administrator involved should have building reoccupied by staff and students after it has been cleared by fire and police officials.

INTRUDER

Response Action:

1. Identify the intruder - first person on the scene.
2. Notify the building administrator.
3. Advise police of situation and follow their instruction for handling intruder(s) and ensuring safety of students and staff - building administrator.
4. Based on advise of police, confront the intruder - building administrator.
5. Escort intruder out of the building - Building Administrator.
6. If intruder refuses to leave, maintain surveillance and summon police - building administrator.
7. Police or building administrator to determine the termination of the contingency.

KIDNAPPED PERSON

Response Action:

1. Identify kidnapping incident - first person on the scene.
2. Notify building administrator.
3. Immediately notify the police. Advise them of the situation and follow their instructions - building administrator.
4. Notify the superintendent - building administrator.
5. In coordination with police agency, notify parents or spouses of individuals who are or could be kidnapped. Also prepare official response in the event of media inquiries.
6. Police to determine the termination of emergency.

Pre-plan Action:

Develop attendance procedures to account for pupils and for unscheduled releases during school.

Threat Assessment

Threats of violence in school, while not commonplace, have the potential to become catastrophic if not responded to in an appropriate manner. These threats can originate from within the school community (students or staff) or from outside (disgruntled taxpayers, parents, persons from “competing” districts, terrorists). Regardless of the origin of the threat, the Unadilla Valley Central School District is committed to respond to all threats of violence using protocol as established by the United States Secret Service in its *Safe School Initiative: Implications for the Prevention of School Attacks in the United States (2002)*. Broadly speaking, this document urges schools to develop a multi-pronged approach to threats of violence and to coordinate a patterned response to each threat.

The patterned approach varies depending upon the individual threat, but each threat is subjected to a three-pronged process that; 1) Determines whether the threat is direct or implied; 2) Determines the potential for violence of the threat; and 3) Determines the plan of action to prevent the threat of violence from becoming an act of violence.

- 1) All received threats will be initially treated as direct, meaning that initially the district will treat every threat of violence as serious until it is proven otherwise. For this reason, differentiating between implied and direct threats of violence is somewhat a moot point because further investigation will be conducted on each and every threat received. The person receiving the threat will have the option of convening the threat assessment group for any threat received, or may use available information to determine the potential for violence immediately.
- 2) The threat assessment group, if activated, will utilize threat assessment forms to “quantify” the extent of the threat and categorize it into one of three categories: low, medium or high.
- 3) Based upon the category of threat, the district will implement strategies to deal with the specifics contained in the received threat. These strategies will include the assistance of law enforcement agencies and could result in a myriad of actions, from simple non-intrusive investigations to more complex emergency actions. All actions will be deployed via the Incident Command Structure and will be implemented with one objective in mind, namely to safeguard the school population from danger.

Appendix 8:
Names and contacts of educational agencies

Name	Address	Town	Contact	Telephone
HeadStart	Terrace Heights	New Berlin		(607) 847-8587
Milford Academy	School Street	New Berlin	Bill Chaplick	(607) 847-9260
Valley Heights Christian Academy	75 Calvary Drive	Norwich	Mr. Hodge	(607) 336-8422
Holy Family School	17 Prospect Street	Norwich	Thomas Sorci	(607) 337-2207
Guilford Elementary School	School Street	Guilford	Linda Maynard	(607) 895-6439
DCMO BOCES Norwich Campus	6678 County Rd 32	Norwich	Patricia Gallaher	(607) 335-1231
United Cerebral Palsy	1601 Armory Driver	Utica		1-315-798-4040 Ext. 260
Children's Home of Wyoming Conference	1182 Chenango St	Binghamton	Kelly Clarke	(607) 722-2804
NYS School for the Deaf	41 Turin	Rome		1-315-337-8400 Ext. 8223

Appendix 9:

Adoption of Plan

Date that District-wide School Safety Plan was first read and tabled for public comment:
March 12, 2001

Date of public hearing by Board of Education: May 14, 2001

Date of adoption by Board of Education of District-wide School Safety Plan: June 11,
2001

Date District-wide School Safety Plan was mailed to the New York State Education
Department: June 28, 2001

Date of re-adoption by Board of Education of District-wide School Safety Plan:

July 8, 2002

July 10, 2003

July 7, 2004

July 11, 2005

July 10, 2006

July 9, 2007

July 8, 2008

July 13, 2009

July 13, 2010

July 11, 2011

July 9, 2012

July 15, 2013

July 9, 2014

July 8, 2015

July 1, 2016

July 12, 2017

July 9, 2018

July, 2019

July, 2020

Revision Dates:

Minutes of committee meetings, Board of Education meetings and appropriate resolutions are kept by the Clerk of the Board of Education.

Appendix 10:

Link to UVCS Reopening Plan

<https://www.uvstorm.org/ReopeningPlan.aspx>

