

AGENDA

1. CALL TO ORDER

- a. Flag Salute

2. ADMINISTRATION OF OATH TO NEWLY ELECTED BOARD MEMBERS

- a. Tammie Emrich (term expires 2015)
- b. Jason Gray (term expires 2015)

3. ELECTION OF OFFICERS

- a. Nominations for President

Upon motion made by _____, seconded by _____ the following resolution was offered:

Resolved that _____ **be elected President** of the Board of Education of this District for the 2012-2013 fiscal year.

Vote: Ayes _____ Nays _____

- b. Nominations for Vice-President

Upon motion made by _____, seconded by _____, the following resolution was offered:

Resolved that _____, **be elected Vice-President** of the Board of Education of this District for the 2012-2013 fiscal year.

Vote: Ayes _____ Nays _____

- c. Administration of Oath to New Board President and Vice-President

CONSENT AGENDA (Nos. 4 - 13)

4. APPOINTMENT OF OFFICERS:

- a. District Clerk - Donna Taylor
- b. Treasurer - Michael C. Brown
- c. Tax Collector - Brian D. Burton (NBT) - Stipend \$2,500

5. OTHER APPOINTMENTS

- a. School Attorneys - Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP effective July 1, 2012 - July 31, 2012.

Note: *The appointment of a school attorney for the remainder of the 2012-2013 school year will be made pending interviews and the review of the RFPs for Legal Services.*

- b. Independent Auditor - D'Arcangelo & Co., LLP

5. OTHER APPOINTMENTS (Continued)

- c. School Physician - William Wassel, M.D. (*The Mary Imogene Bassett Hospital*)
- d. Insurance Consultant - Mang Insurance Agency
- e. Central Treasurer of the Extra-Curricular Class Fund - Bonnie Schowe (stipend of \$2,500)
- f. District Newsletter Editor - Donna Taylor
- g. Voting Machine Custodian - Dale Persons (stipend of \$500 for budget vote/board election)
- h. Chief Information Officer - Stephen D. Bliss
- i. Title I Coordinator - TBA
- j. Director of Physical Education - Franklin J. Johnson
- k. Respiratory Program Administrator (RPA) - Michael Brown
- l. Dignity Act Coordinators - Lee Supensky and Kevin Nial

6. APPROVE OFFICIAL DEPOSITORIES

Resolved that the following Banks and/or Trust Companies be and are hereby designated as the official depositories for the funds shown during the school year 2012-2013:

NBT Bank

- | | |
|---------------------------------|---------------------------|
| Payroll Fund | School Lunch Fund |
| Special Aid Fund (Federal) | Trust & Agency Fund |
| General Fund | Cooperative Investment |
| Extra Classroom Activities Fund | Unemployment Account |
| Renovation Account | Capital Fund |
| Debt Service | Allen Lindsay Award |
| Expendable Trust Fund | NB Fire Dept Ladies Aux |
| David Lum Memorial | Ruth Butterfield Memorial |
| Rosco Williams Memorial | Martha Lowe Memorial |
| Jeremy Hoag Scholarship | Hoadley Scholarship |
| Calib Hall Fund | Ballard Memorial Fund |
| David Eccleston Basketball | Grace Johnson Award |
| Hannah May Memorial | Capital Fund SNB |
| Repair Reserve Fund | Elementary Sunshine |
| Board Sunshine | |

DCMO BOCES Cooperative Investment

- NBT Bank
- JP Morgan Chase Bank
- Partners Trust Municipal Bank
- M&T Bank
- Citizens Bank
- Wilbur National Bank
- National Bank of Delaware Co.

Citizens Bank

- Investment Account

7. DESIGNATE OFFICIAL NEWSPAPER

That the Norwich Evening Sun be designated as the official newspaper.

8. AUTHORIZATIONS

- a. That the Chief School Officer who is the Superintendent of Schools, or, his designee, be authorized to certify payrolls, act as purchasing agent and access officer (Freedom of Information Law (FOIL)).

- b. That the Superintendent, or, his designee, be authorized to approve attendance at conferences, conventions and workshops for all employees and Board members.
- c. That the Superintendent, or his designee, be authorized to approve monthly budget transfers up to the budgetary amount.
- d. That Suzanne King be approved as custodian of Petty Cash Fund of \$100; that Robin Mahoney be approved as custodian of Petty Cash Fund of \$50 for Elementary; and that Valerie Doliver be approved as custodian of Petty Cash Fund of \$50 for Middle/High School.
- e. That the School Nutrition Program Change Fund of \$150 be approved.
- f. That the established mileage reimbursement rate be IRS rate.
- g. That the Superintendent, or his designee, be authorized to sign all contracts for charter buses to be used for Board approved field trips.
- h. That the LINKS Team serve as the committees for Professional Development; Shared Decision Making; Academic Intervention Services; and the Comprehensive System of Personnel Development.

9. **BOARD MEETINGS - 2012-2013**

- a. That the designated dates and times for regular and special Board Meetings be set in accordance with the attached listing.

10. **SCHOOL BOARD POLICIES**

- a. That the Board of Education re-authorize all Policies, School Board Code of Ethics, Code of Conduct, and Safety Plan in effect during the previous year.
- b. That the Board of Education adopt the following resolution:
 - Resolved** that the Unadilla Valley Board of Education re-affirms the following policies:
 - ... Policy #7310 relating to School Conduct and Discipline
 - ... Policy #3410 relating to Student Rights and Responsibilities
 - ... Policy #5410 relating to Purchasing
 - ... Policy #5210 relating to Investments
- c. That the Board adopt the attached school district organizational chart.

11. **CENTRAL OFFICE AUTHORIZATIONS - 2012-2013**

- a. That the DCMO BOCES Central Business Office be appointed as Internal Claims Auditor.
- b. That Michael C. Brown, School District Treasurer, and/or the Superintendent of Schools be appointed Records Access Officer.

- c. That Donna Taylor be appointed Records Management Officer.
- d. That Donna Taylor, Michael C. Brown, Wilma Gorrell, Robert Mackey, and Val Doliver be appointed to serve on the Records Advisory Board for Records Management.
- e. That Lee Suspensky be appointed Compliance Officer/Title IX and that Matthew Osborne serve as Assistant Compliance Officer/Title IX.
- f. That the Board authorize the following signature on all accounts: Michael C. Brown, School District Treasurer.
- g. That the Board authorize the following signatures on the extracurricular account: Michael C. Brown and Bonnie Schowe.
- h. That the Board authorize the use of signature plates for the School District Treasurer.
- i. That the Board authorize Michael C. Brown, Donna L. Taylor and the Superintendent of Schools to have access to the safe deposit box at NBT.
- j. That the Board establish a bonding of employees fund as follows:

School District Treasurer	\$100,000
Central Treasurer	\$100,000
Internal Auditor	\$ 50,000
All other employees	\$ 5,000
- k. That the Board authorize Michael C. Brown, Business Official, to sign for the Superintendent's district purchases and personal/sick leave requests.
- l. That the Board authorize Michael C. Brown, Business Official, and/or Franklin J. Johnson, Building Administrator, to sign claim forms in the Superintendent's absence.
- m. That Michael C. Brown be designated as the School Pesticide Representative.
- n. That Andrew Ruffino be designated as the school's Liaison for Homeless Children & Youth.
- o. That Robert J. Mackey, Superintendent, be authorized to serve on the DCMO BOCES School Health Consortium during the 2012-2013 school year.
- p. That the attached Resolution for Superintendent to Designate Substitute in his absence at DCMO BOCES School Health Consortium meetings during the 2012-2013 school year, be adopted.
- q. That the Career and Technical Advisory Council of DCMO BOCES be authorized to act as advisory council during the 2012-2013 school year.

12. **INDEMNIFICATION OF EMPLOYEES**

- a. BE IT RESOLVED, that the District will defend and indemnify employees pursuant to Section 18 of the Public Officers Law.

13. **SPECIAL EDUCATION APPOINTMENTS AND AUTHORIZATIONS**

- a. That Lee Supensky be appointed as the CSE and CPSE Chairperson and Marianne Ruggiero appointed as the CSE and CPSE Assistant Chairperson for the 2012-2013 fiscal year.
- b. That Lee Supensky be appointed the authorized representative of the Board of Education in order to sign the Pre-school STAC-1 forms at the CPSE meetings.
- c. That Lee Supensky be appointed as the Section 504 Chairperson and Marianne Ruggiero as the Assistant 504 Chairperson.
- d. That the Board authorize the district to participate in all Federal Programs for the 2012-2013 school year. The district shall be in compliance with Title VI of the Civil Rights Act, Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973.
- e. The Board of Education having been informed that it may designate one or more of its members to appoint an Impartial Hearing Officer in regard to a pending request for a hearing, and having been further advised of the short time periods for appointing a Hearing Officer and for initiating a hearing, it is hereby

RESOLVED that the Board President shall be designated to appoint a Hearing Officer subject to ratification by the Board at its next regular meeting.

14. **ESTABLISH RATES OF PAY (Substitutes, Tutors, Inspectors of Election)**

That the Board of Education establish the following rates for 2012-2013:

- a. Substitute Teachers & Tutors
 - UVFA Retirees \$100.00 per day
 - Certified & Non-Certified \$ 80.00 per day
 - (Substitute teachers will be paid \$100 per day after 15 consecutive days for the same teacher)***
 - Long-term Substitute Teachers: \$165.00 per day (certified)
\$120.00 per day (uncertified)
 - Tutor (Adult) \$15.00 per hour
 - Tutor (Student) Minimum Wage
- b. Non-Instructional Substitutes:
 - CSEA Retirees \$ 9.15 per hour
 - Teacher Aide Minimum Wage
 - Cafeteria Worker Minimum Wage

Custodial Worker	Minimum Wage
Clerical Worker	Minimum Wage
Bus Attendant	Minimum Wage
Bus Driver	\$ 13.00 per hour
Licensed Practical Nurse	\$ 11.72 per hour
Registered Nurse	\$ 18.46 per hour
Family Nurse Practitioner (FNP) (or higher)	\$ 23.00 per hour

c. Inspectors of Election: Minimum Wage

d. Fingerprinting fee for substitutes

That the Board authorize the District to pay one-half of the cost of the fingerprinting fee for substitutes, with the substitutes being responsible for the other half.

Motion _____ Seconded _____ Vote: _____

15. **BOARD OF EDUCATION APPOINTMENTS AND DESIGNATIONS FOR 2012-2013:**

- a. That _____ be appointed as the Board of Education Legislative Liaison.
- b. That _____ be appointed as the Board of Education Parliamentarian.
- c. That the Board of Education designate the District Office Lobby as the District Voting Place.
- d. That Board members be appointed to serve on the following committees:

Committees	Board Members
LINKS Team	
Transportation	
Facilities	
Negotiations	
Dollars for Scholars	
Chenango County School Boards Assoc.	
Policy	
Finance/Budget	
Safety	

Motion _____ Seconded _____ Vote: _____

REGULAR MEETING BUSINESS

16. POSITIVE POINTS

17. VOICE OF THE PUBLIC #1

18. APPROVAL OF MINUTES

- a. June 11, 2012 - Regular Meeting
- b. June 14, 2012 - Special Meeting
- c. June 19, 2012 - Special Meeting & District Vote

Motion _____ Seconded _____ Vote: _____

19. APPROVAL OF TREASURER'S REPORT - No report at this time.

20. ACCEPT SPECIAL EDUCATION MINUTES

a. CSE	4/03/12, 4/17/12, 4/25/12, 5/03/12, 5/09/12, 5/10/12, 5/16/12, 5/21/12, 6/11/12, 6/14/12
b. CPSE	4/25/12, 4/26/12, 5/01/12, 5/16/12

Motion _____ Seconded _____ Vote: _____

21. SUPERINTENDENT'S RECOMMENDATIONS

Motion by _____, seconded by _____, to approve the Superintendent's recommendations as follows:

- a. Resolution for Retirement - Judith Brill
That the Board adopt the Resolution for Retirement of Judith Brill, effective August 2, 2012, as printed.
- b. Personnel Recommendations
That Personnel Recommendations be accepted in accordance with the attached listing, identified as Exhibit "A".
- c. Accept Free and Reduced Price Meal or Special Milk Program
That the Board accept the 2012-2013 Free and Reduced Price Meal or Special Milk Program Policy Statement, including the Family Income Eligibility Criteria and all required attachments.

- d. Approve Price Increases for Breakfast and Lunch
That the Board approve the following price increase for lunch for the 2012-2013 school year:
- | | |
|--------------|------------------|
| Lunch PreK-2 | \$1.50 to \$1.55 |
| Lunch 3-12 | \$1.75 to \$1.80 |
- e. Award Milk, Bread & Ice Cream Bids
That the Board award the bids for milk, bread and ice cream for the 2012-2013 school year to the following lowest bidders:
- Milk - HP Hood
 - Bread - Friehofer Bakeries (Bimbo Bakeries)
 - Ice Cream - Huff Ice Cream
- f. Adopt IPA Resolution
That the Board adopt the Resolution Committing to the Purchase of Technology for the NSS Services from the Broome-Tioga BOCES for 2012-2013, as printed.
- g. Approve School Alliance Agreement
That the Board approve the Agreement for the Cooperative Labor Relations Specialist, Known as the School Alliance, effective July 1, 2012 - June 30, 2017.
- h. Adopt Resolution Calling on Governor Cuomo to Veto Legislation
That the Board adopt the attached Resolution Calling on Governor Cuomo to Veto Legislation.
- i. Approve Legal Representation Pursuant to Section 18 of the Public Officers Law
BE IT RESOLVED, that pursuant to Section 18 of the Public Officers Law, the District will defend and indemnify a particular employee in a pending legal matter; and
- BE IT FURTHER RESOLVED, that the Board does hereby appoint Keith O'Hara, Esq., of the firm of Coughlin & Gerhart, LP, to represent the employee of the District, at the rate of \$175 per hour.

22. CORRESPONDENCE/COMMUNICATIONS

- a. NYSSBA Convention - October 25-27, 2012
- b. Thank you notes from Elaine Lull and Brian Brennan

23. UNFINISHED BUSINESS

24. NEW BUSINESS

- a. RFPs for Legal Services - Interviews of Law Firms scheduled for July 10 and 11.
- b. Special Meeting/Board Retreat - July 18

25. VOICE OF THE PUBLIC #2
26. EXECUTIVE SESSION (if proposed by the Board)
27. ADJOURNMENT